# MSU Federal Property Disposal Form

Reset Form

**This form is to be submitted by the Principal investigator of the award for the approval of the disposal of sponsored title equipment. Please complete this form and return to MSU Receiving & Property Control at Mail Stop 9605.**

| | | | |
|---|---|---|---|
| **Principal Investigator:** | | **Date:** | |
| **Department Name:** | | **Phone Number:** | |
| **Campus Address:** | | **Fax Number:** | |
| **Sponsoring Agency:** | | **BANNER Fund Number:** | |
| **Award Number:** | | | |

| Inventory Number | Description | Serial Number | Disposal Reason |
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| SIGNATURE OF APPROVING OFFICIALS | TITLE | DATE |
|---|---|---|
| | Principal Investigator | |
| | Dean, Director, or Department Head | |
| | Property Officer/Asst. Property Officer | |

**This form prepared by:**

**Name:**

**Phone:**